

# CITY OF LOS ANGELES

CALIFORNIA



ERIC GARCETTI  
MAYOR

## EMERGENCY MANAGEMENT DEPARTMENT

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December 23, 2015

The Honorable Members of the City Council  
c/o City Clerk

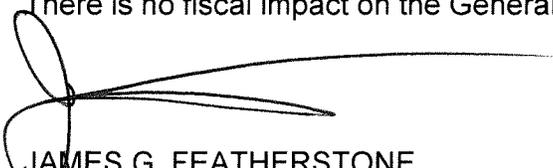
**RE: REQUEST FOR POSITION EXEMPTION (2 YEARS) PURSUANT TO CHARTER  
SECTION 1001 (d)(4)**

At its December 17, 2015, meeting, the Board of Civil Service Commissioners approved the Civil Service exemption of one (1) grant-funded Senior Project Coordinator (SPC) position in the Emergency Management Department (EMD). This approval is for a two-year period. The Civil Service Commission's approval of this position exemption is in accordance with Section 1001 (d)(4) of the City Charter. A copy of the Civil Service Commission's Agenda for December 17, 2015, has been attached, indicating the exemption of this position was included for consideration and approval by the Commission (Agenda Item No. 13.a.9). The position exemption was one of several routine, non-appearance, classification items recommended for approval by the Personnel Department's General Manager. The minutes for this meeting are not yet available. EMD will forward them when released by the Personnel Department.

The SPC position is a resolution position authority that is funded through federal grant funds awarded to the Los Angeles County Public Health Department (LACPHD) by the Federal Centers for Disease Control and Prevention (CDC) Catalog of Federal Domestic Assistance Number 93.074 and 93.069 for Public Health Emergency Preparedness. The City (EMD) has entered into a contract with the LACPHD which will provide the City with the grant funds needed to hire a SPC position that will be responsible for the projects related to this grant. Specifically, the grant funds are designated to "upgrade local jurisdictional preparedness efforts in order to respond to acts of bioterrorism, outbreaks of infectious disease and other public health threats and emergencies." In addition, the position will function as a liaison between the County of Los Angeles and the City and provide assistance with the planning and coordination of services needed when responding to a public health emergency.

EMD respectfully requests that the City Council approve the action taken by the Civil Service Commissioners on December 17, 2015, to exempt this position from civil service.

There is no fiscal impact on the General Fund as the position is grant-funded.



JAMES G. FEATHERSTONE  
General Manager

**13. CLASSIFICATION ACTIONS**

- a. The General Manager recommends the Board approve the following Classification actions.  
 1. Allocate the following new position in the Emergency Management Department, as indicated:

<u>CSC No.</u>	<u>No. of Positions</u>	<u>Class Title and Code</u>
2310	1	Senior Project Coordinator, 1538

2. Allocate the following new position in the Harbor Department, as indicated:

<u>CSC No.</u>	<u>No. of Positions</u>	<u>Class Title and Code</u>
2311	1	Communications Information Representative, 1461

3. Allocate the following new positions in the Information Technology Agency, as indicated:

<u>CSC No.</u>	<u>No. of Positions</u>	<u>Class Title and Code</u>
2307	1	Systems Analyst, 1596
2313	1	Senior Systems Analyst, 1597

4. Allocate the following new positions in the Los Angeles Fire Department, as indicated:

<u>CSC No.</u>	<u>No. of Positions</u>	<u>Class Title and Code</u>
2308	1	Management Assistant, 1539
2309	1	Management Assistant, 1539
2314	2	Management Assistant, 1539

5. Allocate the following new positions for the Los Angeles World Airports, as indicated:

<u>CSC No.</u>	<u>No. of Positions</u>	<u>Class Title and Code</u>
2316	1	Senior Management Analyst, 9171
2317	1	Systems Programmer, 1455
2319	1	Management Analyst, 9184
2320	1	Management Analyst, 9184
2321	1	Management Analyst, 9184

6. Allocate the following new position in the Department of Public Works, Board Office, as indicated:

<u>CSC No.</u>	<u>No. of Positions</u>	<u>Class Title and Code</u>
2312	1	Project Coordinator, 1537

7. Allocate the following new position in the Department of Public Works, Bureau of Engineering, as indicated:

<u>CSC No.</u>	<u>No. of Positions</u>	<u>Class Title and Code</u>
2315	1	Field Engineering Aide, 7228

8. Allocate the following new positions in the Joint System of the Department of Water & Power, as indicated:

<u>DWP No.</u>	<u>No. of Positions</u>	<u>DDR No.</u>	<u>Class Title and Code</u>
4662	2	94-11025	Programmer Analyst, 1431
4663	1	91-15024	Senior Systems Analyst, 1597
4664	1	94-11030	Systems Programmer, 1455
4665	1	94-11025	Programmer Analyst, 1431

9. Approve the exemption of the following position in the Emergency Management Department from the Civil Service provisions of the Charter based on the positions being grant-funded for a term not to exceed two years, in accordance with Charter Section 1001(d)(4).

<u>CSC No.</u>	<u>No. of Positions</u>	<u>Class Title and Code</u>
2310	1	Senior Project Coordinator, 1538

File No.